

Date Range : 11/22/2018 To 11/22/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
11/22/2018	WSB & Associates Inc.	Shores of Eagle Lake 12839-000-2	2333	\$2,054.50	805-41700-303-113	Engineering	\$2,054.50
11/22/2018	Donnay, Brandon	Driveway escrow refund - 16326 235th Ave NW	2337	\$3,000.00	201-43180-811-	Driveway escrow refunds	\$3,000.00
<b>Total For Selected Claims</b>				<b>\$5,054.50</b>			<b>\$5,054.50</b>

<b>Bryan Adams</b>	<b>Town Supervisor</b>	<b>Date</b>
<b>Charles Gotzian</b>	<b>Chair, Town Supervisor</b>	<b>Date</b>
<b>Corrie Silverberg</b>	<b>Town Supervisor</b>	<b>Date</b>
<b>Eric Peterson</b>	<b>Town Supervisor</b>	<b>Date</b>
<b>Robert Niles Hassett</b>	<b>Town Supervisor</b>	<b>Date</b>



Orrock Township  
26401 180th St NW  
Big Lake, MN 55309

November 15, 2018  
Project/Invoice: R-012839-000 - 2  
Reviewed by: Andrew Brotzler  
Project Manager: Mike Nielson

Shores of Eagle Lake Development Inspection  
**Professional Services from October 1, 2018 to October 31, 2018**

Phase 001 Shores of Eagle Lake Development Inspect  
Construction Inspection - Observation

		Hours	Rate	Amount	
Nielson, Mike	10/1/2018	.50	163.00	81.50	
Get Plan set from Otto Associates.					
Nielson, Mike	10/15/2018	1.00	163.00	163.00	
Shores of Eagle Lake inspection					
Nielson, Mike	10/29/2018	4.00	163.00	652.00	
Review inspections, Developers Agreement, and prepare cost est for seal coat and write memo					
Nielson, Mike	10/31/2018	2.00	163.00	326.00	
Drive thru to verify inspspections and board meeting					
Rustan, Ryan	10/15/2018	8.00	104.00	832.00	
Inspection					
Totals		15.50		2,054.50	
<b>Total Labor</b>					<b>2,054.50</b>
					<b>Total this Task \$2,054.50</b>
					<b>Total this Phase \$2,054.50</b>

Billing Limits	Current	Prior	To-Date
Total Billings	2,054.50	105.75	2,160.25
Limit			2,500.00
Remaining			339.75
<b>Total this Invoice</b>			<b>\$2,054.50</b>

ORROCK TOWNSHIP  
26401 180<sup>TH</sup> STREET NW  
BIG LAKE, MN 55309  
PHONE 763 263 6411  
FAX 763 263 6419  
EMAIL clerk@orrocktownship.com

# ORROCK TOWNSHIP

FOR OFFICE USE ONLY

Permit # \_\_\_\_\_  
Sent to County \_\_\_\_\_  
Initial Inspect 7/13/18  
Final Inspect 8/27/18  
Refund \_\_\_\_\_

## PERMIT APPLICATION FOR ACCESS TO TOWNSHIP ROAD

Inspection Fee and Construction Escrow is payable at time of application (unless prepaid in Developer's Agreement)

**Inspection fee check** is to be made out to **WSB & Associates, Inc.** and mailed to: **WSB & Associates, Inc., ATTN: Amy Rein, 4140 Thielman Lane, Suite 204, St. Cloud, MN 56301.**

**Construction escrow check** is to be made out to **Orrock Township** and sent to: **Orrock Township Clerk, 26401 180<sup>th</sup> St. NW, Big Lake, MN 55309**

\$250 Inspection Fee Cash \_\_\_\_\_ Check # \_\_\_\_\_ Date 6/5/18 Paid by Noble Custom Homes

\$3000 Construction Escrow Cash \_\_\_\_\_ Check # \_\_\_\_\_ Date 6/5/18 Paid by Noble Custom Homes

*If the work is not completed as outlined in the Township's Driveway Ordinance and Construction Standards, costs incurred by the Township to remove or complete the construction will be deducted from the Construction Escrow. The Permit is valid for one year from payment receipt date; it is the applicant's responsibility to extend or renew the permit if needed. The Construction Escrow will be forfeited after one year if not extended or renewed.*

### PLEASE PRINT

Applicant Brandon Donnay Phone 952 810 5146 Email brandon.donnay@gmail.com

Address 9401 Oday Ave NE Otsego MN 55330

Property Owner Brandon Donnay Phone 952 810 5146 Email brandon.donnay@gmail.com

Address 9401 Oday Ave NE Otsego MN 55330

Proposed access location (Street name) 16326 235th Ave NW Orrock Township MN 55309 miles/feet N-E-S-W of

intersecting Street (Name) \_\_\_\_\_

Legal Description: Located in \_\_\_\_\_ Quarter of Section \_\_\_\_\_ Township 34 Range 26 OR

Located in Plat of Benson Ridge Lot 2 Block 1 Parcel ID # 35-484-0110

Property Address 16326 235th Ave NW Orrock Township MN 55309

Access Purpose Residential  Commercial \_\_\_\_\_ Number of present accesses Zero

Date access will be installed 6/6/18

**Provide a lot survey or staking certificate to show proposed access in relation to existing roads. Location of house, well and septic must be shown on the survey or certificate.**

**MORE THAN ONE DRIVEWAY ACCESS PER PROPERTY REQUIRES PRIOR APPROVAL OF THE TOWNSHIP BOARD AND/OR TOWNSHIP ENGINEER; UNLESS OTHERWISE APPROVED, ACCESS FOR AN ACCESSORY BUILDING WILL BE FROM THE PRIMARY DRIVEWAY.**

I (we) the undersigned, herewith make application for permission to construct the access at the above location, said access to be constructed to conform to current Township Engineering Standards. It is further agreed that no work in connection with this application will be started until the application is approved and the permit issued. It is expressly understood that this permit is conditioned upon replacement or restoration of the Township Road to its original condition. **Further, I (we) the undersigned, have received a copy of Roadway Ordinance O-20160831, current Township Engineering Standards and Minnesota Statute 160.2715 Particular uses of Right of Way; Subdivision 5, Misdemeanors and understand no more than one driveway is allowed for access to primary and accessory building(s) without prior authorization.**

Signed: [Signature] Name (Print) Brandon Donnay

Date: 6/5/18 Address: 9401 Oday Ave NE Otsego MN 55330

Approved - 8/27/18 7-22 gravel, no culvert  
No paving

## Gary Goldsmith

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**From:** Gary Goldsmith  
**Sent:** Friday, November 2, 2018 7:58 AM  
**To:** 'Tom Offerdahl'; 'Steve Noble'  
**Cc:** brandonmdonnay@gmail.com; Mike Zimmer  
**Subject:** RE: Donnay Driveway Escrow Refund

Steve,

After my last voicemail to you yesterday, I had further conversations with Brandon Donnay and then with your office manager. The result is the email below, on which you were copied.

Based on this email, I will get the Town Board's approval to refund the driveway escrow directly to Mr. Donnay.

This will happen at the Board's November 28 meeting.

If I do not hear from you, I will assume that you agree with Mr. Offerdahl's approval to send the escrow refund to Mr. Donnay.

Gary Goldsmith  
Deputy Treasurer  
Orrock Township

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**From:** Tom Offerdahl <tom@noblecustomhomes.com>  
**Sent:** Thursday, November 1, 2018 9:24 AM  
**To:** Gary Goldsmith <deputytreasurer@orrocktownship.com>  
**Cc:** brandonmdonnay@gmail.com; Steve Noble <Steve@noblecustomhomes.com>; Mike Zimmer <michaelz@noblecustomhomes.com>  
**Subject:** Donnay Driveway Escrow Refund

Dear Gary,

You are authorized to return the escrowed funds for Brandon Donnay's driveway directly to him. Please make the check out to Brandon Donnay and deliver the check to him.

If you have any questions, please email or call.

Thank you.

Tom Offerdahl  
Office Manager/Customer Coordinator

**Cell: 320.290.3228**  
Office: 320.202.9811  
Fax: 320.229.2269



Good Morning Steve,

The Treasurer of Orrock Township is requiring you to reply to this email stating that you approve the driveway escrow check get made out to me, and sent directly to me.

He is needing this email by this Friday.

Can you please "Reply all" to this email stating that this is okay.

Thank you, and have a great day!

Regards,  
Brandon Donnay



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