



Special Meeting
Thursday, October 15, 2020- 7:00PM

The Orrock Township Board met in special session, on Thursday, October 15, 2020, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

In attendance were Chair Corrie Silverberg, Supervisor Paul Ellinger, and Clerk Brenda Kimberly-Maas. Also, in attendance were Deputy Clerk Chris Weber. Tele-conferencing into the meeting were Supervisor Bob Hassett and Treasurer Gary Goldsmith. Absent were Supervisors Eric Peterson and Bryan Adams. Roll Call was taken by Chair Silverberg.

A quorum was present, the meeting was called to order by Chair Silverberg, at 7:02PM and the Pledge of Allegiance to the United States of America was recited.

Meeting Agenda Approval

Motion/Second to accept the special meeting agenda by: Ellinger/Hassett. In favor: Ellinger, Hassett & Silverberg. Opposed: none. Abstained: None.

Motion prevailed, and the meeting proceeded in accordance with the presented agenda.

CARES Business

Deputy Clerk Weber presented an updated spreadsheet on the CARES grant fund with all current and estimated expenditures, showing an estimated \$4,027 in funds that may remain for further grants.

Treasurer Goldsmith informed the board that funds need to be expended by November 12th so that the township can return any unused funds to the county by November 15th. All grant agreements being presented have an indemnification clause to hold harmless the township, its officers, agents, and employees, for any liability, loss, or damage that may incur under or by reason of the agreements.

Presentation of ZLFD Cares Grant Agreement – Discussion/Approval

Treasurer Goldsmith presented a Grant and Indemnification Agreement to grant the ZLFD \$30,000 for the purposes of purchasing PPE for use by the members of the Zimmerman Livonia Fire department. Treasurer Goldsmith reported that the board approved amount of \$30,000 is a portion of what the ZLFD needs to purchase the gear. ZLFD signed the agreement at their meeting on 10/13.

Chair Silverberg asked if this grant falls within CARES guidance of giving funds to another government entity. Treasurer Goldsmith said that the guidance had changed and this grant falls within the new guidelines.

Motion/Second to approve the ZLFD Grant and Indemnification and grant payment by Silverberg/Hassett. In favor: Ellinger, Hassett & Silverberg. Opposed: none. Abstained: None. Motion Prevailed.

Presentation of BLFD Cares Grant Agreement – Discussion/Approval

Treasurer Goldsmith told the board that the finance committee is recommending a grant of up to \$12,000 for the Big Lake Fire Department for the purchase and installation of an extractor machine for the cleaning of PPE for use by members of the BLFD and for the purchase of turnout gear and PPE cleaning solutions.

Treasurer Goldsmith presented a Grant and Indemnification Agreement to grant BLFD a grant in the maximum amount of \$12,000. The agreement has a clause stating that the exact amount will be determined by the Orrock Township finance committee after BLFD notifies the township of the bids that it intends to accept for the equipment and

installation of the project. In addition to project bids, an amount may be included for cleaning solution. Treasurer Goldsmith also noted that the payment will be made to Recipient of to such agent as the BLFD designates in writing.

Motion/Second to enter the BLFD grant agreement and allow the finance committee to approve the final grant and payment amount by Ellinger/.Hassett In favor: Ellinger, Hassett & Silverberg. Opposed: none. Abstained: None. Motion Prevailed.

Presentation of Options Inc. Cares Grant Request – Discussion/Approval

Treasurer Goldsmith presented Grant and Indemnification Agreement to grant Options, Inc. an amount of \$5,000 to assist with payment of the costs of purchasing and installing ion air cleaning equipment.

Motion/Second to approve the Big Lake Fire Department Grant and Indemnification Agreement by Hassett/Silverberg. In favor: Ellinger, Hassett & Silverberg. Opposed: none. Abstained: None. Motion Prevailed.

Presentation of Big Lake Food Shelf Grant Request – Discussion/Approval

Treasurer Goldsmith presented a Grant and Indemnification Agreement to grant Big Lake Community Food Shelf an amount of up to \$15,000 to be used to pay the costs of additional paid staff needed to replace volunteer services that were not available due to the Coronavirus pandemic between March 1, 2020 and November 10, 2020. He recommended that an initial payment of \$10,000 be made with the following amount, up to \$5,000, be paid once the township knows their final CARES fund balance.

Motion/Second to approve the Big Lake Food Shelf Grant and Indemnification Agreement of up to \$15,000 with the initial payment of \$10,000 by Ellinger/ Hassett. In favor: Ellinger, Hassett & Silverberg. Opposed: none. Abstained: None Motion Prevailed.

Presentation of CAER Food Shelf Grant Request – Discussion/Approval

Treasurer Goldsmith told the board that the CAER Food Shelf has received quite a few grants that have covered expenses. Their need is for the purchase of a larger freezer. CAER Food Shelf has requested a grant in the amount of \$5,000. Currently, the food shelf does not have any freezer capacity, due to the breakdown of their freezers.

Gary presented a Grant and Indemnification Agreement to the CAER Food Shelf in the amount of \$5,000 to be applied to the purchase of a freezer.

Motion/Second to approve the grant agreement by Silverberg/ Hassett. In favor: Ellinger, Hassett & Silverberg. Opposed: none. Abstained: None

Update on Audio/Visual Equipment Expenses – Discussion

Deputy Clerk presented a spreadsheet itemizing the Audio/Visual costs based on three vendor estimates. The A/V equipment, computer and monitors have been ordered. The total estimated cost of the A/V project is \$11,500 not including any extra cabling and electrical work. The board had initially approved \$20,000 for the project. She also noted that the system is the same set up that Becker Township is using. Supervisors Ellinger, Hassett and she had viewed the A/V set up at Becker Township. She also told the board that the computer that was ordered has a 10th generation I5 processor with a graphics card and based on vendor recommendations will be enough capacity. Deputy Clerk Weber had reached out to several vendors for computer recommendations.

Treasurer Goldsmith will follow up with Wright Hennepin Security on the security system.

Clerk Kimberly-Maas recommended that the board schedule a Special Meeting to be held on November 12th after the adjournment of the board of canvass meeting to discuss the final disbursement of CARES grant funds.

Motion/Second by Silverberg/Ellinger to hold a Special Meeting after board of canvass meeting on November 12th to discuss the final disbursement of CARES grant funds. In favor: Ellinger, Hassett & Silverberg. Opposed: none. Abstained: None

Adjournment

Motion/Second to adjourn the special meeting by: Ellinger/Hassett. In favor: Adams, Ellinger, Hassett & Silverberg. Opposed: none. Abstained: None.

Motion Passed, adjourning the Regular Monthly Meeting, on Thursday, October 16 at 7::30PM.

Respectfully Submitted,
Chris Weber
Town of Orrock, Deputy Clerk

Accepted this 21st day of October 2020 by the Orrock Township Board of Supervisors.

Corrie Silverberg, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk