



REGULAR MONTHLY MEETING
WEDNESDAY OCTOBER 25, 2017 7:00 PM

The Orrock Township Board met in regular session, on Wednesday October 25, 2017 at 7:00PM, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota. The meeting was called to order by Chair Gotzian and the Pledge of Allegiance was recited.

A quorum was present with Chair Charles Gotzian, Vice-Chair Bryan Adams, Supervisors Bob Hassett and Corrie Silverberg, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas, in attendance. Mike Neilson – Town Engineer, Darryl Waletzko – Town Contractor, Sheriff’s Department Commander Doran and several audience members were also present. Supervisor Eric Peterson was absent.

APPROVAL OF MEETING AGENDA

Motion/Second to accept the October Agenda by: Adams/Gotzian. All present approved. Motion Passed and the meeting proceeded in accordance with the presented agenda.

PUBLIC HEARING – VACATION OF AVON STREET

Chair Gotzian opened the Public Hearing on Vacating that part of the dedicated road Right of Way of Avon Street as dedicated on EAGLE POINT, as is on file and of record in the Office of the County Recorder, Sherburne County, Minnesota, lying southerly of the southerly Right of Way line of Bates Avenue, and lying northerly of the northerly Right of Way line of Aldrich Avenue.

Motion to revise the language in Resolution 20171025-1, Resolution Approving Vacation of Dedicated Road Right of Way, to retain a 10’ wide utility easement along the east side, for the full length, of the dedicated easement being considered for vacation, and adopt the revised resolution 20171025-1 by: Adams.

Discussion: Supervisor Adams questioned if there would be retention of a 10’ width of the ROW, for future utility purposes. Engineer Neilson stated he would normally suggest such a retention, but in this case, he felt there was no need, for a retention of utility easement. Mike stated if there ever were development to the north of the easement being considered for vacation, the future developer would have to buy the easement for utility purposes.

No further discussion was made.

NO Second made to Adams Motion. Motion died.

Motion/Second to adopt Resolution 20171025-1, Resolution Approving Vacation of Dedicated Road Right of Way, as written by: Gotzian/Silverberg. Approved by: Gotzian, Hassett and Silverberg. Opposed by: Adams. Motion Prevails.

Award of Damages. The Board felt no damages were caused by the action of vacating the road right of way and awarded no damages.

Clerk will obtain all necessary signatures, record the vacation documents and send finalized paperwork to Gloria Warzecha, the petitioner. Gloria also requested an itemized invoice for the escrow funds she

deposited with the Township. Requested invoice will be mailed with any remaining escrow funds, when all bills have been received and paid by the Township.

PUBLIC HEARING DECLARED CLOSED at 7:10 PM, by Chair Gotzian

APPROVAL OF MEETING MINUTES

Supervisor Silverberg noted he was absent from the September meeting and the adjournment motion indicated he was present. Clerk will make correction to Minutes.

Motion/Second to approve the September Regular Meeting Minutes with correction by: Gotzian/Hassett. Adams, Gotzian and Hassett approved. Silverberg abstained. Motion Passed.

SHERIFF'S REPORT

Commander Doran left the Sheriff's report with the Clerk and stayed at the meeting to give the departments input on the matter of connecting Huggett Pine Acres and Timberquest, slated to occur later in the meeting.

ROADS

PAVING DEDICATED ROAD RIGHT OF WAY BETWEEN HUGGETT PINE ACRES AND TIMBERQUEST

Clerk informed the Board, she had received letters of support of paving the dedicated easement between Huggett Pine Acres and Timberquest, from Big Lake Fire Chief – responding department for the area in question, Zimmerman Fire Chief, Vision Transportation – school bus company, Sherburne County Public Works and Sherburne County Planning and Zoning. Discussion was opened up to residents who were in attendance and wished to speak on the matter.

Discussion: Three residents (Rita Parks, Matt Shaw and Jim Bloom) took their turns expressing their opposition to connecting the developments. Their collective concerns were: traffic volumes would drastically increase, property values of homes currently on the dead end in Huggett Pine Acres would decrease, the longevity of the road would not significantly increase, cost to pave the easement would be expensive and safety of local children would be negatively impacted, due to increased traffic levels. The Board informed the group the easement was already dedicated as a road within the Timberquest plat, so there is no land purchase necessary. It was explained the efficiency of plowing would increase, there would be less breakage of the road edge on the dead end, because heavy vehicles (like refuse trucks) would continue on the roadway, instead of turning around and going off the pavement. Mike Neilson also informed the audience and Supervisors, his firm always recommends at least two entrances/exits on every plat, whenever possible. Commander Doran stated the Sheriff's department usually will also request a minimum of two roads into a Plat. He also suggested this situation may or may not benefit from an additional entrance to the developments. Residents asked when a decision on this will be made. Chair Gotzian told them a decision will be made when the 2018 Road Projects are finalized in November. No further discussion was made.

FOLLOW UP and DECISION on this matter in November.

SIGN INVENTORY & EVALUATION OF SIGNAGE ON ROADS

Mike Nielson told the Board there are a number of redundant signs on Town roads, of which seventeen (17) could be removed. There are fourteen (14) signs being hidden by brush and others which need to be replaced. The Board will review the signs which can be removed and how much remains in the budget to install new signs. The Board feels removing brush around the masked signs should be done this fall, while Darryl is trimming trees. Trimming of brush less than six inches in diameter will be taken down to ground level. This will be billed separately, at his hourly rate. The signs which are in most need to be replaced will be done next, as budget allows. Signs which are removed and replaced would be updated in the spreadsheet created by WSB and will also be updated using GIS technology.

Motion/Second to authorize Darryl Waletzko to remove brush from areas where signs are being masked by growth by: Hassett/Silverberg. All present Supervisors approved. Motion Passed.

STATUS UPDATE IN NOVEMBER

SDSF ROADS/SPRA GRANT APPLICATION

Mike Nielson supplied two separate options, for which the Board could apply for SPRA Grant funding. He suggested the Board consider option two, consisting of 180th Street, 168th Street and 233rd Avenue. This option includes a full overlay, construction of bypass and right turn lanes on 233rd Ave. As well as, increasing the load capacity to 10 tons. The total cost of this option is \$705,919.34. He told the Board there is no limit on the amount of money, for which the Town can apply. Mike suggested each of the options be written as their own SPRA Grant application and have support letters drafted, for the applications by Rep. Newberger and Forrest Boe of the DNR. He said by writing them separately, there was a better chance to receive funding. The cost to write each grant is about \$800 – total would be \$2400 for three. He told the Board, the Town could receive all, some or none of the amount, for which it applies. However, engineering costs are not reimbursable. Discussion was made on whether it made sense to invest \$2400 on applications, since there is not guarantee of receiving funds.

Motion/Second authorizing WSB write three separate grant applications for option two presented by: Hassett/Adams. All present Supervisors approved. Motion Passed. Bob Hassett said he will email Rep. Newberger and Forrest Boe, asking for letters of support in obtaining SPRA Grant funding for these projects.

229TH AVE UPDATE

Mike Nielson reported he is waiting to see if Big Lake Township is interested in performing work on 229th Ave., in 2018. Clerk will contact Big Lake Supervisors and let Mike know their intentions.

MYSTIC RIDGE

Mike Neilson informed the Board there is some erosion on the road edges and touch-ups on some road surfaces is needed. He suggested core samples be taken to ensure the bituminous is thick enough and \$5000 be retained for erosion correction. Mike suggested the Town revise the one-year plowing contract for the 2017-18 season, order and install road name signs. Clerk will revise & send one-year plowing contract to Greg Wersal and order street name signs.

FOLLOW UP ON CORE SAMPLE RESULTS IN NOVEMBER

CLERK'S BUSINESS

PETITION TO VACATE DEDICATED RIGHT OF WAY

On September 27, 2017, Brenda had received a petition to vacate the dedicated right of way known as Carleton Street in the Ann Lake Beach plat. Within thirty days of receipt, the Board is required to adopt a resolution setting a public hearing. She was requesting the Board adopt Resolution 20171025-2 Setting Public Hearing for Vacation of Dedicated Road Easement, setting the public hearing time as Wednesday November 29, 2017 at 7PM.

Motion/Second adopting Resolution 20171025-2 Setting Public Hearing for Vacation of Dedicated Road Easement by: Silverberg/Hassett. All present Supervisors approved. Motion Passed.

HERITAGE TRAILS – FOURTH AND FIFTH ADDITIONS

Bev Aubol and Gary D'Heilly were present with plans of the Heritage Trails fourth and fifth addition plats. The only concern is in the existing plats addition two and three, there are platted unfinished roads. Residents of Heritage Trails addition two, understand these roads will be finished by any future development and will submit letters to the Board with this understanding.

Brenda will submit comments to Sherburne County Planning and Zoning stating Town is aware of platted unconstructed road right of ways which will be required to be constructed with future development occurs. And the Town requires all County requirements are met.

LAND PURCHASE- DISCUSSION

During the September meeting, the Board was informed a resident was interested in selling her 40 acre parcel and wondered if the Town would be interested in acquiring it for future location of Town Hall. The Board requested more information on the amount of park dedication funds were available and wished to have additional input from Supervisors on the matter. Brenda informed the Board they have the ability to purchase land for future Town Hall/Park use, but must have electorate approval to build a new Town Hall. Supervisor Corrie Silverberg stated he feels there needs to be more discovery on the needs of the Town with regard to a new hall. He also wants to find out if the current land would be able to handle a bigger hall. Residents suggested if the DNR were to purchase the 40 acre parcel, the Town could vacate the portion of 180th St which travels in front of the parcel and the section of 253rd Ave which travels east of County Road 5 to the State Forest border. Board requested information on election requirements of number of electorate allowed per precinct, State demographic information and projected Town growth. Also requested is information from Big Lake and Livonia Townships on how often their facilities are rented. Information is requested to be prepared and presented at the Annual Meeting.

FOLLOW UP AT ANNUAL MEETING

SUPERVISOR’S BUSINESS/UPDATES

EAGLE POINT SEDIMENT PROJECT

Supervisor Adams reported the sediment reduction project on Eagle Point was completed on October 24th and billing would be submitted by the November meeting.

FOLLOW UP IN NOVEMBER.

TREASURER’S BUSINESS

APPROVAL OF CLAIMS/CONSENT AGENDA

Motion/Second to approve the Claims/Consent Agenda by: Silverberg/Hassett. All present approved. Motion Passed.

TREASURER’S REPORT

Treasurer Jones reported the fund Balances as of September 30, 2017:

General Fund: \$ 105,431.25	Road & Bridge: \$452,480.65
Fire: \$19,254.29	Capital Reserve: \$139,373.68
Escrows:	
Heritage Hills: \$0	Pine Cone: \$1,066.25
Woodlands of Livonia: \$4,653.75	Savannah Meadows: \$6,612.61
Shores of Eagle Lake: \$95,567.19	Woods at Eagle Lake: \$506.82
Pine Point: \$4,500.00	Lonesome Oak: \$500.00
Thunderbuck: \$4,182.50	Horseshoe Estates: \$20,700.00
Timberquest: \$20,160.00	Deer Crossing: \$1,000.00
Donahue Estates: \$3,161.25	Jacob’s Ridge: <\$11.25>
Harmony Village: \$0.00	Mystic Ridge: <\$1414.50>

Motion/Second to accept the Treasurer’s Report date ending 9/30/2017 by: Gotzian/Adams. All present approved. Motion Passed.

ANNOUNCEMENTS

Sherburne County Transportation Plan Meeting – Monday, November 13th 12:30PM-4:30PM @ Pebble Creek Golf Club, Becker. Bob Hassett and Mike Nielson will be in attendance.

Bryan Adams announced Orrock Township will be “Host” to the Sherburne County Association of Townships (SCAT) meeting. This means the Township will be in charge of catering the event.

LAST CALL FOR REGULAR BUSINESS

NO FURTHER BUSINESS BROUGHT FORTH

ADJOURNMENT

Motion/Second to adjourn the October Regular Monthly Meeting at 9:00PM, on Wednesday October 25, 2017 by: Gotzian/Adams. All present approved. Motion Passed, adjourning the Regular Monthly Meeting, on Wednesday October 25, 2017 at 7:47PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 29th day of November 2017, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk